

**“Enjoy, Enrich, Excel”**



**Purbrook Park School**

**Access Plan**

**2020-2023**

## Introduction

1. Purbrook Park is an inclusive school community, in which we nurture everyone, to create a whole school environment conducive to maximising an individual's learning and achievement.
2. It is the responsibility of all stakeholders to ensure that we treat everyone in our school fairly and with respect, in accordance with the Equality Act 2010.
3. The Equality Act 2010 defines disability as "a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on your ability to do normal daily activities".
4. Our Access Plan, read in conjunction with our Access Self-Audit and School Improvement Plan, sets out how we will improve accessibility for all.

## Objectives for 2020-23

1	Publish Accessibility Plan
2	Publish information regarding accessibility on Parents Evenings Letters
3	Introduce a Disabled Parking Space in front visitors car park
4	Replace Visitor Seating in Reception area
5	Display clear signage for Induction Loops
6	Update School Signage
7	Procurement of 3 Evacuation chairs
8	Add refuge area to Fire Management Procedure

## Objectives

<b>ACTION</b>	<b>TIMESCALE</b>	<b>PERSON RESPONSIBLE</b>	<b>BUDGET/RESOURCE IMPLICATIONS</b>	<b>MONITORING (WHO BY AND HOW OFTEN)</b>	<b>SUCCESS CRITERIA</b>	<b>RAG</b>
Objective 1: Publish School Accessibility Plan	End of Autumn Term 2020/21	Headteacher	n/a	Business Manager/Site Manager – Half termly	Approved by Governing Body and published School Website	Completed Spring Term 2020/21
Objective 2: Publish information regarding Accessibility on Parents Evenings Letters	End of Autumn Term 2020/21	Administration Team	n/a	Business Manager & Administration Team – Every Parents Evening	Inclusion of Accessibility information on all Parent's Evening Invitations	Completed Autumn Term 2020/21
Objective 3: Introduce a Disabled Parking Space in front visitors car park	End of Spring Term 2020/21	Site Manager	n/a, Have equipment on Site to Complete works	n/a	Works completed, signage displayed and introduction of disabled space	Completed Autumn term 2021/22
Objective 4: Addition of Accessible Visitor Seating in Reception area	End of Summer Term 2021/22	Business Manager	Cost of new Seating – Prices to be obtained and order authorised by HT	n/a	Addition of new accessible seating for Reception area.	
Objective 5: Display Clear Signage for Induction Loop	End of Summer Term 2021/22	Business Manager/Site Manager	n/a	Site Manager - Termly	Signage has been displayed	Completed Spring term 2021/22
Objective 6: Update School Signage	End of Summer Term 2021/22	Business Manager/Site Manager	Cost of official signage displays	Business Manager and Site Manager – Termly	Signage has been displayed	Completed Spring term 2021/22

Objective 7: Procurement of 3 Evacuation Chairs	End of Summer Term 2021/22	Business Manager/Site Manager	Cost of 3 Evacuation Chairs and staff training – Prices to be obtained and orders authorised by HT	Site Manager – Will check condition of equipment on a half termly basis	Purchase of chairs, staff training for usage and addition to Fire Evacuation Plan	
Objective 8: Add Refuge Area to Fire Evacuation Plan	End of Spring Term 2021/22	Headteacher	n/a	Headteacher/ Business Manager – Annually	Addition of Accessibility Refuge Area information to Fire Evacuation Plan	Completed Spring term 2021/22